

Dear Sir/Madam,

I am writing to you to submit my resume for consideration in case you need to fill a vacant position in your company, either now or in the future.

Knowing the company and its activities, I believe we are perfectly aligned to establish a professional relationship, as my interests and professional aspirations would be fulfilled through this connection.

In the attached resume, you will see how my knowledge and training align with the work conducted by the company. Additionally, I have a great capacity for adaptation and a strong desire to learn and improve.

It would be a pleasure to discuss this further in a personal interview to provide more detailed information.

Thank you for your time.

Sincerely

Carla Rita Diaz



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3815681188/3865427374

Address: Lamadrid 430,
Concepción, Tucumán

Email:
profecarladiatz@gmail.com

Marital Status: Single

Date of Birth: 04/02/82

Nationality: Argentine

SKILLS

I consider myself a responsible, dynamic, and creative individual, with adaptability and teamwork skills, capable of working under high-pressure conditions. I have the initiative to effectively solve problems and achieve the goals set by the company.

PROFESSIONAL EXPERIENCE

From 03/24 –
Currently

National University of Santo Tomás de Aquino

English Professor

Teach English classes to students majoring in English Education in the English Civilization History Department. Plan and develop study programs and educational activities for language learning. Evaluate students' progress and provide feedback for their academic development. Provide academic support and guidance to students in their formation as future English teachers. Collaborate with other professors and the management team to enhance the quality of teaching and learning. Stay updated on teaching methodologies and trends in teaching English as a second language.

From 2022 –
Currently

Concepción Higher Education Institute

Technical English Professor

Teach specialized technical English classes in computer science and networks. Adapt content to cover specific terminology and concepts. Evaluate students' progress and provide relevant feedback. Collaborate with other teachers and professionals in the field. Stay updated in the field of computer science and technical English teaching.

From 2009 –
Currently

Republic of Panama Commerce School

English Professor

Teach English classes to secondary level students. Plan tailored study programs. Teach English language skills. Evaluate students' progress. Foster a positive learning environment. Collaborate with other teachers and the management team.

EDUCATION

From 03/08 to 10/18

English Professor

National University of Catamarca

From 03/19 to 11/19

Postgraduate Diploma in Pedagogy

National University of Catamarca

LANGUAGE

Spanish: Native

English: Advanced

PROGRAMS

Microsoft Word: Basic

Microsoft Excel: Basic

PowerPoint: Basic

COURSES

Word

Academia Rivadavia