



To Whom It May Concern:

In partnership with Au Pair Weekend (APW), Bunker Hill Community College (BHCC) is pleased to present this letter of course completion to Maria San Andres who has completed the 72-hour Intermediate and Advanced English Combo Online course. The student was enrolled from September 3 - December 20, 2024. Course hours were verified upon the date of completion.

As this course is designed for non-degree seeking students, there are no college credits awarded for completing this 72-hour course. Instead, students completing this course earn an equivalent of 6 credits*. The equivalencies are used to determine how much coursework is covered in the course, which is 72 hours. This credit equivalence is accepted by Au Pair Agencies and the Department of State.

*Credits are a unit used to measure learning at accredited U.S. colleges and universities, reflecting the instructional time required to complete a course. In the Au Pair Weekend Program, 72 hours of coursework equals 6 credits.

Course Description

The Intermediate and Advanced English Combo Online course focuses on helping au pairs progress towards the goal of improving their American English language skills as well as deepening their understanding of American culture. Our pre-recorded lecture classes, online discussions, and assignments are designed to help students improve their English across all four language skills (reading, writing, speaking, and listening). This course introduces key concepts for au pairs in the U.S., covering essential areas such as household chores, childcare, healthcare, food preparation, and effective communication skills. Students also develop skills in email writing, resume creation, job search strategies, and interview techniques. Additionally, the course includes vocabulary for shopping, travel, and entertainment, while offering practical assignments to enhance public speaking, storytelling, and reading and discussing books in English.

Please note that students do not attend BHCC campus when they complete an online course. If you have any questions about this course, please feel free to contact Au Pair Weekend at info@aupairclasses.org.

Sincerely,

Jack Chan

Jack Chan
Senior Special Programs Coordinator
Bunker Hill Community College