



CONSTANZA GESTOSO

19-07-1995

CUSTOMER SERVICE / Q.A TESTER



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SKYPE: COTYGESTOSO



AAH404209 (ARG) Date of Expiry: 23 FEB 32
YB8544497 (ITA) Date of Expiry: 09 SEP 31



JUAN B. JUSTO 458, FLORIDA, VICENTE LÓPEZ, 1602,
BUENOS AIRES, ARGENTINA



LANGUAGE

ENGLISH BILINGUAL



SPANISH NATIVE



CERTIFICATES

- International Baccalaureate® (IB) Middle Years Program (MYP)
- IGCSE Certificate (International General Certificate of Secondary Education)
- Turismo y Ciudadanía: Acciones para un Turismo Sustentable, Responsable y de Calidad (Ministerio de Turismo de Bs.As.)
- Presidencia de la nación
- Software Testing ([Certification Link](#))
- SQL ([Certification Link](#))



INFO. SKILLS

- Microsoft Office 365
- Outlook, Gmail
- Canva
- PostgreSQL
- PG ADMIN



REFERENCES

Arch. Romina Bruni
Bordes Castelatto S.A.
Manager
+54 911 3858 5830

Claudia Fama
Espacio Colegiales
Director
+54 911 5151 2000



EXPERIENCE

Jan. 2021 – Mar. 2024

Bordes Castelatto, SA.

ADMINISTRATIVE COORDINATOR

Improved customer service processes, handling more complex issues via phone and email.

Managed the preparation and review of detailed quotations, improving turnaround times.

Coordinated dispatch operations with logistics, ensuring efficient and timely product deliveries.

Jan. 2018 – Jan. 2021

Bordes Castelatto, SA.

ASSISTANT/CUSTOMER SERVICE

Provided customer service, handling inquiries and resolving issues via phone and email.

Prepared quotations for clients, ensuring accuracy and timely delivery.

Coordinated dispatch schedules with logistics teams to ensure on-time deliveries.

Sep. 2016 – Dec. 2017

Espacio Colegiales

ASSISTANT/CUSTOMER SERVICE

Worked closely with coworkers to strategically plan for different company events.

Arranged and prepared tables for customers to offer memorable experiences to guests and foster repeat business.

Feb. 2017 – Dec. 2017

Almacen Ott Gourmet

INTERNSHIP

I did my internship together with other hotel and gastronomy students at the gourmet warehouse of the institute where I studied.

Arranged and served tables for customers to offer them the best experiences.



EDUCATION

2015 - 2017

Ott College
Superior Education

Hotel Management

Graduated with Merits