



Juan David Santos Leon

CONTACT



315 0024242



juandavidsantos2812@gmail.com



street 56 #14-04 Bogotá Colombia

EDUCATION

University

- Cooperative University of Colombia, X semester, Completed December 1997.

Bachelor

- Cooperative College Salesiano San Medardo, Graduated from high school, December 1992.

Languages

- **English:** Intermediate Level (B1), Currently studying level (B2).
- **Spanish:** Native.

SKILLS

- Assertive Communication.
- Teamwork.
- Active Listening.
- Critical Analysis.
- Empathy and Interpersonal Relationship Management.

PROFESSIONAL PROFILE

Business Administrator with more than 15 years of experience in coordination and supervision in the energy, construction, logistics and customer service sectors. I am a highly motivated person, with a solid background and core values such as resilience, honesty, punctuality, responsibility, proactivity and loyalty.

WORK EXPERIENCE

Gastro Bar Urban Oasis (6 months)

- Ensure exceptional customer service.
- Monitor inventory and minimize waste.
- Supervise beverages and liquor.
- Ensure compliance with health and safety regulations.
- Leave all kitchen and bar utensils completely clean and hygienic.
- Provide excellent customer service, quality, and excellent service.

Churchill Company London (8 months)

- Ensuring the good appearance and order of the offices of the train stations in the south of England.
- Maintain cleanliness of furniture, fixtures and all operational areas of the office.
- Control inventory stock of cleaning supplies.
- Effectively comply with the company's mission, vision, policy and quality objectives.



Juan David Santos Leon

CONTACT



315 0024242



juandavidsantos2812@gmail.com



street 56 #14-04 Bogotá Colombia

EDUCATION

University

- Cooperative University of Colombia, X semester, Completed December 1997.

Bachelor

- Cooperative College Salesiano San Medardo, Graduated from high school, December 1992.

Languages

- **English:** Intermediate Level (B1), Currently studying level (B2).
- **Spanish:** Native.

SKILLS

- Assertive Communication.
- Teamwork.
- Active Listening.
- Critical Analysis.
- Empathy and Interpersonal Relationship Management.

WORK EXPERIENCE

My Home Design and Construction (10 years)

Sales Manager

- Develop sales strategies and design and execute strategies to increase sales.
- Manage the sales team.
- Lead, motivate, and train the sales team to achieve established objectives.
- Analyze the market and conduct marketing studies to identify opportunities and trends, as well as analyze the competition.
- Develop excellent customer relations to foster and maintain strong relationships with key customers, ensuring satisfaction and loyalty.
- Prepare budgets and forecasts.
- Supervise sales.
- Monitor the sales team's performance to analyze results and implement improvements.

Santa Fe brickyard (2 years)

Point of Sale Manager

- Develop competitive strategies.
- Supervise and manage my team.
- Meet sales targets.
- Control inventory stock.
- Cash drawer check.
- Supervise advertising campaigns.



Juan David Santos Leon

CONTACT



315 0024242



juandavidsantos2812@gmail.com



street 56 #14-04 Bogotá Colombia

EDUCATION

University

- Cooperative University of Colombia, X semester, Completed December 1997.

Bachelor

- Cooperative College Salesiano San Medardo, Graduated from high school, December 1992.

Languages

- **English:** Intermediate Level (B1), Currently studying level (B2).
- **Spanish:** Native.

SKILLS

- Assertive Communication.
- Teamwork.
- Active Listening.
- Critical Analysis.
- Empathy and Interpersonal Relationship Management.

WORK EXPERIENCE

Tronex Battery Company (1 year)

Point of Sale Administrator and Salesperson

Prospecting:

- Identify and seek out new potential customers to expand the customer base.

Product or service presentation:

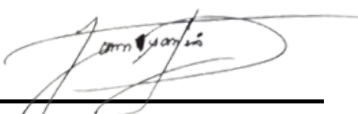
- Demonstrate and explain the features of the product being sold.

Negotiation:

- Confer with customers to reach mutually beneficial agreements.

Closing sales:

- Finalize the sales process.



Juan David Santos León