

Fernanda Aguacia



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.com



calle 24a No 9-11
(COLOMBIA)

HOBBIES

- READ BOOKS
- TRAVEL,
- GO TO RESTAURANTS
- LEARN NEW CULTURES

SKILLS

- GOOD ATTENTION
- FRIENDLY
- GOOD CUSTOMER SERVICE
- VERBAL COMMUNICATION

PERSONAL REFERENCES

DOCUMENT ASISTANT ZONA
FRANCA BOGOTA
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Hanna Parrado
PASSPORT:AY933515

Yeison Bonilla
DOCUMENT ASISTANT ZONA
FRANCA BOGOTA
(+57) 3116616454

EDUCATION

SCHOOL :Gimnasio Tequendama
SCHOOL SENA: Technical in foreing
trade, international business technology
SCHOOL :American School Way
(currently studying/in progress)

WORK EXPERIENCE

COMPANY: GERLEINCO

Position: port documentation assistant

From:16/07/2020 to 09/01/2021

Data update, response to emails from MAERSK,
HAMBURG SUD, ONE, generate documents with
the company's application and DIAN authorization

COMPANY: ZONA FRANCA BOGOTA

Position: Analyst I, operator user

From:07/01/2022 to 20/04/2022

Monitor and control merchandise under customs
control, authorization for entry and exit of
merchandise, inspection of merchandise,DIAN
authorizations ,DIAN mail,entry,exit notice of
merchandise to the muisca application.

COMPANY: AEROSAN (LATAM)

Position: Export assistant

From:18/07/2022 To 10/10/2022

Review of airport documentation, inspection of
merchandise by plane.

COMPANY : DATUM INGENIERIA

Position:Coordination of Operations Consolidate the
company's operational process (operational delay from
April to December 2023 (emails, SAP processes, Talks
and negotiations with suppliers), quote imports of
merchandise in courier mode, carry out processes
accounting against invoices, legalizations and advance
payment requests, generate orders to suppliers and
carry out nationalization processes with the help of the
customs agency. Conduct

COMPANY:DELUXE REPS

Position:Freelance

From:10/01/2024 To 17/07/2024

sale and promotion of luxury cruises

COMPANY:SUPERCARGO INTERNATIONAL SERVICES

Position:Compliance/customer services

From:currently working there