

# **ORIANA DE BONIS**

## CONTACTO



1161859301



orianadebonis7@gmail.com



Vicente López



07/07/2002

# **ABOUT ME**

I am a responsible person and easy to adapt when it comes to incorporating new knowledge. I am looking to further my professional development.

# LANGUAGES

#### **ENGLISH**

- Writing: high level.
- · Speaking: high level.
- Level C2.

## **PORTUGUESE**

- · Writing: intermediate.
- · Speaking: intermediate.

#### SKILLS

- Excel.
- · Accounting software.
- · Teamwork.
- Agility.

#### WORK EXPERIENCE

Accounting assistant | 2022 - Present day
Accounting Firm in Vicente López

- · Billing.
- · Accounting software management.
- · Tax related tasks.
- · Personalized customer service.

# Customer Service | 2021 - 2021 Sushi Pop - Palermo

- · Customer service in English.
- · Salon administration.
- · Sales experience.

#### ACADEMIC PORTFOLIO

Bachelor's Degree in Tourism (Economic career) | March 2022 - In progress

Universidad Nacional de San Martín

First Certificate in English | 2021

Cambridge Assesment - Buenos Aires Open Centre

Cabin Crew Course | 2021

Escuela Aeronavegantes

Community manager course | 2021

Universidad Nacional de San Martín

Secondary School with an orientation in Economics | 2020

Instituto Santa María de Nazareth