



Lucia Anahi Garner Aguirre

I am a proactive, organized and responsible person, with good interpersonal relationships. I always have the best disposition when carrying out my tasks, as well as I am willing to learn and undertake new challenges. I am looking for a challenging position where I can continue learning and improving myself.

EDUCATION

- SECONDARY SCHOOL
Ana Urquiza de Victorica. 2001 - 2007
Business Administration Technician
- ENGLISH COURSE: Anglo Institute.
First Certificate Level

OTHER COURSES AND SKILLS

- 2017: General English Standard course, ETC International College (Bournemouth, England), getting the C1 Certificate according to the CEFR (Common European Framework of Reference)
- 2016: Course: Argentinian Sign Language Interpreter
- 2014: Course: Prevention and First Aid
- 2011-2012: Course: Argentinian Sign Language
- 2012: Course: reading-writing Braille

LANGUAGES

- English: ADVANCED
Oral and writing: Bilingual

CONTACT

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Entre Rios. Argentina

WORK EXPERIENCE

Administrative Employee- Secretary- Receptionist

Instituto Bioquimico de Concepción del Uruguay
2018 - Present

- Patient care: personal data and blood tests loading.
- Giving instructions and blood tests encoding.
- Telephone and WhastApp service
- Health insurance billing loading

WAITRESS- RECEPCIONIST

Servicio Gastronomico "Nane Artusi"
2007 - 2018

- Guests reception
- Prepare tableware.
- Waitress at social and corporate events
- Help with the final details in the dishes preparation

TEACHER OF ENGLISH

Oxford Institute
2017- Present

- I studied to become a Teacher of English at the teaching training college at UADER University (incomplete), which allows me to teach English to students of different levels.