LANAU, LORELEY

Personal Data

Last name: Lanau Names: Ingrid Loreley Florence Date of Birth: 06/06/1981 Nationality: Argentina DNI: 28.848.689 Marital Status: Single Cell Phone: 15.3286.4287 e-mail: <u>loreley6_6@hotmail.com</u>

Profile

I am a person in constant personal evolution, proactive and committed to achieving both personal and workplace objectives.

Studies Completed

2019 Villasoles Institute- Argentine Sign Language Interpreter

1999 Hi School with Pedagogical Orientation

SCHOOL Nº 2 "CONGRESS OF TUCUMÁN" Haedo

Other studies

- 2019 Access Bars Practitioner
- 2017 Doula- Natal System
- 2014 Acupressure and Shiatsu Massage Atrica Institute
- 2014 Barista- Argentine Cocktail School
- 2013 Professional Bartender Argentine Cocktail School
- 2009 Admission to ETER School Voiceover approved
- 2009 Vocal Techniques Workshop ETER School of Communication
- 2008 Dubbing Workshop ETER Communication School

Language

French, basic reading and oral level

English, intermediate oral and basic written level

09.2023 Bonaparte	Administrative Receptionist Hospital Nacional en Red Laura
01.2025	Patient reception - Different administrative tasks
07.2022	Administrative Receptionist Swiss Medical
08.2023 system	Agenda management. Opening and closing of cash. Billing. SAP management.
2017	Babysitter. Caring for a girl. Solá Family

2015-2016 Companion. Accompaniment of disabled older adults at home. Di Matteo Family

2009 -2014 SHOWCASE- NAI INTERNATIONAL INC Assistant Manager.

Tasks performed: Cash handling - Opening and closing of cash registers - Personnel in charge - Customer service - Employee schedule planning