

# Julieta Raffo Manzano

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Birthdate : 03/01/1997      Buenos Aires, Argentina  
julieta.raffo@hotmail.com | (+54 9 11) 6019-4453



## Work Experience

- Administrative Assistant - OASIS GNC - Buenos Aires, Argentina (01/2015 - 01/2016 )
- Bartender - BARRA4 - Mobile Bar - Buenos Aires, Argentina (12/2015 - 06/2016)
- Waitress / Bartender - Bélgica Caballito - Alehouse - Buenos Aires, Argentina (10/2016 - 09/2017)
- Waitress - "Sidrería Candasu" - Restaurant - Gijón, Asturias - Spain (01/2018 - 04/2018)
- Waitress - "Fábulas" - Coffee Shop - Lisbon, Portugal (05/2018 - 06/2018)
- Receptionist - Incosta Hostel, Caparica Coast - Portugal (06/2018 - 09/2018)
- Massage Therapist - Spa Massagem Lisboa - Lisbon - Portugal ( 09/2018 - 12/2018)
- Customer Support Airbnb - Sittel - Lisbon - Portugal (02/2019 - 05/2019)
- Machine Employee - Orenes Bingo Granada - Granada - Spain (06/2019 - 09/2019)
- Saleswoman - Lingerie Victoria Garrido - Caballito - Buenos Aires - Argentina (04/2020 - 07/2020)
- Massage Therapist - Oasis Spa - Microcentro - Buenos Aires - Argentina (02/2021 - 05/2021)
- Massage Therapist - Valkiria - Recoleta - Buenos Aires - Argentina (06/2021- Present)
- Babysitter - Caballito - Buenos Aires - Argentina ( 03/2023 - 12/2023)

## Education History



Bachelor's degree in Social Communication

School: "Instituto Espíritu Santo" - Buenos Aires, Argentina

*Year of Graduation: 2014*



Chiromassage WorkShop - ESEN - "Escuela Superior de Estudios Naturistas" - Granada, Spain

*Year of Graduation: 2019*



Deep Manual Massage Course

Thai Course

Training with independent osteopath professionals in Buenos Aires, Argentina

*Year of Graduation: 2021 / 2022*



Phytomedicine

"Instituto de Investigaciones Herbarias" associated with UBA. Buenos Aires, Argentina.

Currently studying (virtual mode)

## Languages

- Spanish
- English
- Portugues

# Resource Page

## Some tips for creating an effective CV

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You want your CV to have a link to your **Linkedin account** and your **portfolio site** so recruiters can immediately see what you've accomplished.

**Add the logo of the companies you have worked in.** Link their website or LinkedIn profiles too. Write a short description of what the company does if they are not well known.

**Remember to add how long you have stayed in a particular role.** Write out the years and months. Example: Jan 2020 to June 2022 (2 years and 5 months).

When writing out your achievements and responsibilities for a job, it is ideal to follow this format: **"I have achieved X by doing Y with a result of Z."** Quantitative information is highly preferred.

**Only list skills you are confident in and are relevant to the job.** You may also list specific software or tools that are important to the role.

**Adding your photo to a CV is optional.** Photos help recruiters remember you, but there is a risk of unconscious bias.

**Adding volunteer work and other interests is optional.** Information under this section may seem irrelevant but it can build rapport with recruiters.

**Do not crowd your CV.** Feel free to use a second page, which usually features your educational background and other achievements and awards.

Ensure that the CV's design aesthetic **matches the job you are applying for.** For creative roles, you may prefer CVs with a touch of color. For more corporate roles, go for a more simple design.

**Having a list of references is no longer required in CVs.** The same goes for a summary or objective section.

**Important:** Download your CV as a **PDF**. Do not use docx, png, or jpg since an applicant tracking system may not be able to properly display the file or scan the text.

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## What recruiters usually look for in a CV (in order of importance):

- Experience
  - Role or Title
  - Company's Credibility
  - Results, Responsibilities, Achievements
  - Portfolio
  - Contact Information
  - Skills & Relevant Software
  - Educational Background
  - Volunteering and Other Interests
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