

CURRICULUM VITAE

NAME: FAITH YVONNE ADHIAMBO
YEAR OF BIRTH: 1980
NATIONALITY: KENYAN
ID NO.: 21863612
DRIVING LICENCE: VALID
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CAREER OBJECTIVES

To gain more knowledge and hands on experience in my chosen field of hairdressing

training, assessment, internal verification both in learning institutions, hair products' companies especially that have or manufacture professional colours in a synergetic range, in salons, barbershops, workshops, needy camps if called for, Business Administration/Management, Customer Care, Sales and marketing .I have a UK International qualifications in hairdressing, tutor /assessor and Internal Verifier's qualification (VTCT) and Kenya's Technical and Vocational Education Training Authority's certification and also to gain an increased awareness of personal skills, attributes, qualities and values in an environment that support ambition and rewards performance.

To work in a challenging position that requires speed, efficiency, honesty, fairness, total commitment and professionalism with a propensity to continuous improvement, development and productivity and personal growth too.

PERSONAL ATTRIBUTES

- Excellent verbal and written communication skills
- Strong networking and interpersonal skills
- Good presentation and organizational skills
- Dynamic and result oriented
- Flexibility and adaptability
- Highly motivated and self-driven
- Working in diverse multidisciplinary and multicultural environment

NOTE:

I have worked in Kigali-Rwanda (WDA), Kampala-Uganda, Dar-es-Salaam-Tanzania and many Rift Valley, Western, Coast, Nyanza towns under the same Multinational Hair and Beauty products company from THE COLOMER GROUP UK, SPAIN & USA called COLOMER EAST AFRICA LTD & S.h.a.i.r formerly Revlon Professional East Africa Academy that I have worked for /with since 2006 to 2014 Dec, therefore do not mind travelling to different towns or countries under favorable term. I have also been a product technician for Gen Us Kenya products in Nairobi (a new small upcoming hair products' company owned by family)

EDUCATIONAL BACKGROUND

2020: Kenya's Technical and Vocational Training Authority (TVETA)
Certified Assessor, Internal Verifier (I.V) and Trainer of Trainees (T.O.T)

2018: Masterclass in Hair coloring (All hair types)

2012 ROCKY DRIVING SCHOOL HARAMBEE AVENUE - VALID DL

2012 Jan-2012 Dec : REVLON PROFESSIONAL EAST AFRICA ACADEMY (NOW SHAIR)

Level 5 in International Diploma in Internal Verification (I.V) by VTCT UK

2010 Sept -2011 Sept: REVLON PROFESSONAL EAST AFRICA ACADEMY (NOW SHAIR)

Level 4 in International Diploma in Assessor's Award (Tutor)by VTCT UK

Currently: To sit for Kneq exams: EAST AFRICA SCHOOL OF MANAGEMENT

Diploma in Business Administration and Management

Courses covered

- Human Resource Management
- Industrial Relations
- Office Administration & Management
- Managerial Accounting
- Administrative and Commercial Laws
- Principles and Practice of Management
- Organization Theory & Behaviour
- Trade Projects
- Business Plans

2009 Jan - 2009 March: GEBCONS COMPUTER COLLEGE

(An Associate Member of Computer Society of Kenya)

Packages

- Introduction
- Windows - Credit.
- Word - Distinction.
- Access - Distinction.
- Excel - Distinction.

- PowerPoint – Credit

2020 : Technical and Vocational Education Training Authority (TVETA Kenya)
T.O.T ,Assessor certified

2018: REVLON PROFESSIONAL PLAZA
Master Class in Hair colouring all types and most of the techniques

2010-2012: REVLON PROFESSIONAL EAST AFRICA ACADEMY
Assessor and I.V training-certified

2006 June – 2007 Sept : REVLON PROFESSIONAL EAST AFRICA ACADEMY
Level 3 in International Diploma in Hairdressing

2006 Jan -2006 March : ALISON CAROLINE INSTITUTE (Muthaiga Mini Market)
Certificate in Manicure and Pedicure

2005 Jan –2005 Dec: REVLON PROFESSIONAL EAST AFRICA ACADEMY
Level 2 International Diploma in Hairdressing

2001 Sept –2002 Oct : GENESIS STUDY CENTRE (Narshi House)
Diploma in French Language

1999 July - 2000 May: JOB INSTITUTE OF MANAGEMENT (Utalii Hse)
Certificate in French Language

1994-1997: MOI GIRLS NATIONAL HIGH SCHOOL ISINYA

K.C.S.E -Kenya Certificate of Secondary Education

1986-1993: Kajiado Township Primary School ,Kajiado
KENYA CERTIFICATE OF PRIMARY EDUCATION - K.C.P.E

OTHER SHORT TRAININGS

Sept & Oct 2007 and 2008: SEMA LIMITED TRAININGS AND CONSULTANTS.

- Innovative customer care services
- Sales and Marketing

WORKING EXPERIENCE

2015 To date: Educator ,Hair trainer,stylist,sales representative

From Aug 2006 - To 2014 Dec

Responsibilities :

- Senior sales representative and in charge of training/orienting new staffs
- Sales & Marketing (professional range of products)
- Hair demonstrations and product knowledge seminars in salons e.g. in Kenya, Uganda and Tanzania
- Debt collection from salons(key accounts)
- Help ensure that products dispatched for deliveries are as per order, picking slip and invoice
- Orienting any new staff in sales & marketing department
- Opening new accounts and maintaining existing ones.
- Advising top managements on bad and good accounts/bad debtors, special offers/promotions to be run,
- Sometimes work in Revlon professional shop(sales)
- Participates in stocking at Revlon Plaza shop and main warehouse along Mombasa road.

Also

From Sept. 2010 -2014 Dec REVLON PROFESSIONAL EAST AFRICA ACADEMY (NOW SHAIR)

Responsibilities :

- Deputy Principle/Manager and in charge of discipline
- Internal Verifier (I.V)
- Assessor (Tutor)
- In charge of Salon Placements/salons job vacancies
- Administrative works like typing students' confidential profiles,

2004 Aug - Dec 2004 : KAYOLE STREET FAMILIES & REHABILITATION CENTRE

- Research on causes of rampant families in the street

2002 Sept – April 2004: ST. XAVIERS GIRLS PRIVATE SCHOOL

- Teaching English and French (UTI

1999 Aug : CENSUS KENYA

- Enumerator in Kajiado

Jan 1999 – Aug. 1999: TROPICAL FLORA COMPANY - LIMURU

- Receptionist
- Record keeping for both imported and exported carnation flowers

REFEREES

1. Raj Haria

General Manager Revlon Distributor Nairobi

+254717915888

2. Mr.Japheth Okello

Leo Group of salons' Accountant

+254718852555

Nairobi

3. Ms. Jayne Rapunzel's

+254708473188

Nairobi