

Luisana Yargely Lara Gutierrez



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Avenida Principal de Caricuao 📍

GOALS

Being part of a company where I can put all my knowledge and skills into practice. I consider myself a serious, responsible person, with leadership skills, dynamic and adaptable to working under high pressure conditions, with the ability to respond to the moment, communicative and willing to work as a team.

PROFESSIONAL EXPERIENCE

Wolf Group, Isola Moda. Shana

Jul 2019 - Oct 2019

Sales advisor

Make sure the customer had a good shopping experience.

Make an inventory of the products per month.

Be aware of cleaning the store.

AGM Technology

Nov 2019 - May 2020

Administrative assistant

Keep a record of the day's tasks.

Make sure the customer is happy with the process of his order.

Manage meetings with potential clients and team members.

Venegas Investments 19 12 C.A.

Oct 2021 - Abr 2022

Cashier

Manage every sale.

Do inventory pen week.

Clean the store.

Count the money that comes into the cash register at the end of the day.

Freshmarket Group

Jun 2022 - Sep 2022

Cashier

Manage every sale.

Do inventory pen week.

Clean the store.

Count the money that comes into the cash register at the end of the day.

Sakurai Makeup

Oct 2022 - Ene 2023

Sales advisor

Keep an eye on expired products

Try new makeup brands.

Record and manage each sale.

Clean the store.

Do makeup for clients

Maybach International Group

Ene 2023 - Actualidad

Logistics and transfer of cargo trucks

Make sure that the loads are delivered within the stipulated time and without any problem.

Be in contact with shippers, receivers, brokers and clients through calls and emails.

Make accident/incident reports.

Give current location updates through phone calls or emails.

EDUCATION

Nuestra Señora del Rosario School Educational Unit

2007 - 2012

Middle Technician in Accounting

Caracas, Venezuela

Educational Unit Latin American School II

2013 - 2017

Bachelor in Human Sciences

Caracas, Venezuela

Monteavila University

2017 - 2018

Sciences for Communication and Information

Caracas, Venezuela

Oxford Institute

2016 - 2017

English course

Caracas Venezuela

CENTECPRO Academy

2018

Writing and Spelling course

Caracas, Venezuela

BartenderenClub Academy

2019

Professional Bartender Course

Caracas, Venezuela

SKILLS

Package Microsoft Office

Canva

Adobe Illustrator

Wordpress

Spanish - Native language

English - C1 Advanced

Margarita Betancourt Aeronautical Aviation School

2019

Cabin Crew Course

Caracas, Venezuela