

CURRICULUM VITAE

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WORK EXPERIENCE

➤ **Agencia de Administración de Bienes del Estado (AABE) (2022 to the present).**

Lawyer knowledge of administrative law

LEGAL ADVISOR: legal analysis related to the projection of administrative acts such as provisions and resolution, ownership regularization of popular neighborhoods working in the Directorate of Community Affairs (DAC). Projection of administrative acts. Legal analysis of procedures with those administered, national and provincial state departments, among others, reviewing and drafting agreements. Control of files and coordination with territorial teams in order to carry out ownership regularization (census, survey of neighborhoods, subscription of forms, etc.).

➤ **Ministerio de Desarrollo Agrario (MDA) (2020 a 2022).**

Lawyer knowledge of administrative law

LEGAL ADVISOR: legal analysis related to the projection of administrative acts such as provisions and resolution, coming from the Provincial Directorates of Agriculture, Livestock, Fisheries and Cooperatives. Projection of administrative acts emanating from the Undersecretariat. Legal analysis of contractual procedures between the MDA and municipalities, national and provincial state departments, Bapro, among others, reviewing and drafting agreements. Projection and writing of programs, reports, among others.

Assistance to the Undersecretariat of Agriculture, Livestock and Fisheries on issues related to provincial regulations and the application of specific regulations related to each direction. Administrative and legal assistance to Directorates and answering questions about internal, administrative processes, labor relations, among others.

➤ **ESTUDIO AF (01-03-2016 - 01-11-2019)**

CORPORATE SECTOR MANAGER.

Creation and registration of companies in the corresponding registries, registration and monitoring of the designation of authorities. Drafting of corporate minutes. Initiation and monitoring of procedures in the registries (IGJ, DPPJ, AFIP, ARBA, among others).

Collaboration with the Tax sector: monotax, profits of legal entities, information regime.

Vision of law and accounting as a whole. Creation and monitoring of judicial and extrajudicial cases.

Consultant for the different areas of the study regarding corporate regulations.

➤ **ESTUDIO SCHMOISMAN LERNER (01-03-2014 - 01-07-2015).**

SECRETARY – ASSISTANT

Reply to official letters and writings of mere formality. Procurement in labor jurisdiction. Joint work with the Dr. (typing of dictations of lawsuit responses and more complex writings). Reception of emails and calls, subsequent referral if appropriate.

Analysis and preparation of various bills related to Environmental issues and advice on current legal regulations on the matter.

➤ **ESTUDIO ISIDRO & ASOC (01-05-2010 - 01-07-2013)**

ADMINISTRATIVE

Administrative tasks: creation of minutes, files, list with monitoring of collections, procedures.

Telephone collection of debts for contributions and social work, mutual and union contributions. Proxy.

EDUCATION

- University Studies: Law at the University of Buenos Aires, Faculty of Law.
- University Studies: Lic. in International Relations and Political Sciences. Abandoned at the

U.N.R.

- Secondary studies: Bachiller Mercantil Commercial Bachelor. Santísimo Rosario School 5-year plan. Rosario, Santa Fe. 1998-2002.

COURSES. ACADEMY.

- Crew cabin since 2008.

CONOCIMIENTOS

- Office: advanced handling
- Database
- Management software