

My Commitment is to be Responsible; My Duty is to be Punctual; My Consistency is to be Proactive; My Mission is Teamwork, My Vision is excellence with My Experience in customer service, My Satisfaction is the Obtaining of Knowledge.

Cv



PERSONAL INFORMATION

NAME: Daniela Patricia Sosa Gonzalez

IDENTITY DOCUMENT: 1047487689

DATE OF BIRTH: March 22nd, 1995

PLACE OF BIRTH: Cartagena, Bolivar

MARITAL STATUS: Single

CITY RESIDENCE: Cartagena, Bolivar

ADDRESS: St 66 #16-74 Daniel Lemaitre

PHONE: 316 2477285 / 605 6580304

E-MAIL: dannydoc9522@outlook.com

STUDIES

PRIMARY STUDIES : Institución Educativa Santa María

Address: Daniel Lemaitre Kra. 17 calle 70B 119 municipality
Cartagena departament bolívar

SECONDARY STUDIES: Liceo Colombiano de Comercio

Address: Tesca ave. Pedro de Heredia no. 48a -57, Municipality
Cartagena department Bolívar

PROFICIENCY OF SPOKEN LANGUAGE: English 90% advanced

PROFICIENCY OF WRITTEN LANGUAGE: English 90% Advanced

PROPERTY OF SPOKEN LANGUAGE: Spanish 100% Very Good (Native)

PROPERTY OF WRITTEN LANGUAGE: Spanish 100% Very good (Native)

UNIVERSITY

NAME OF THE INSTITUTION: Comfenalco Technological University Foundation

CAREER : Technology in International Business Management with Business Administration

START: Feb. 2019

Graduate

COURSES

NAME OF THE INSTITUTION : SENA

- English Do work 1 – Silvia Henry Bernard
- Management of Tourist Information -Jackeline Isabeth Cotes Brown
- Personal and Work Ethics – Jhon Marquéz
- Application of Methodological Tools in Research: Science Technology and Innovation Process – Fabian Yepes

NAME OF THE INSTITUTION: ANATO y UNICOLOMBO

Neuro Sales Workshop: The Art of Selling without Selling – Nilda Urdaneta

NAME OF THE INSTITUTION: FUNDACIÓN ESCUELA JOYERIA DEL CARIBE

Emerald Polishing clases & Emerald Jewerly Making Class

NAME OF THE INSTITUTION: THE BIZ NATION

Transformational strategic - Laura de Rosa Garzón

NAME OF THE INSTITUTION: SOPHIA.ORG

- Conflict Resolution
- Introduction To Business

WORK EXPERIENCE

COMPANY NAME : OCEANA BAR

(direct contract and indefinite term)

ADDRESS: Bogota – Colombia (Calle 76)

JOB: Management, Receiving customers, Cash register management and Product rotation. (direct contract and indefinite term)

IMMEDIATE BOSS : Meliza Gonzalez Dueñas

PHONE: 315 2303735

START: Apr 01st, 2014

ENDING: Dec 13th, 2014

COMPANY NAME : Tacones

(direct contract and indefinite term)

ADDRESS : Cartagena – Colombia (Santo Domingo St)

JOB: Customer service, display cleaning, shelf organization, increased sales.

IMMEDIATE BOSS: Gustavo Alonso Sánchez García

START: Jun 11th, 2016

ENDING: Jan 31st, 2017

COMPANY NAME: Panamericana de viajes

(Freelance)

ADDRESS: Cartagena - Colombia (Bocagrande, Grupo Area)

JOB: Advice and General Information about the city, cruise ships accompaniments and tour sales.

IMMEDIATE BOSS: Silvia Gonzalez

START: Apr 01st, 2017

ENDING: Apr 15th, 2018

(cambio de contratación)

COMPANY NAME: Panamericana de viajes

(direct contract and indefinite term)

ADDRESS: Cartagena - Colombia (Bocagrande Torre Grupo Area)

JOB: Commercial Advisor in an independent office within the Hotels, everything related to Requests, Follow-ups, customer service. (Holiday inn express, Atlantic Lux casino hotel, Radisson, Sonesta, among others.)

IMMEDIATE BOSS: Silvia Gonzalez

PHONE: 310 2005233

START: Apr 16th, 2018

ENDING: Sep 30th, 2020

COMPANY NAME: Teleperformance

(direct contract and indefinite term)

ADDRESS: Cartagena – Colombia (Remote)

JOB: Customer service

Bilingual advisor, Conflict Resolution, eBay and Walmart.

(Chats, calls)

IMMEDIATE BOSS: Vanessa Lesmes

START: Nov 23rd, 2020

ENDING: Nov 11th, 2022
(direct contract and indefinite term)

COMPANY NAME: EvansAppraisals
(direct contract and indefinite term)
ADDRESS: Cartagena – Colombia (Remote)

JOB: Administrative Assistant

IMMEDIATE BOSS: Scott Evans

START: Nov 21st, 2022

ENDING: Ongoing

JOB: Real estate assistant, double check, create and verify in the public records of Pennsylvania Countys. Process, collect and create 1004, 1025, 2055 reports for Market value, FHA, Purchase, other formats. Backoffice team.

COMPANY NAME: ALTERNATIVE TRAVEL CARTAGENA
(direct contract and indefinite term)
ADDRESS: Cartagena – Colombia (Hybrid)

JOB: Account executive Bilingual

IMMEDIATE BOSS: Nina Schlipper

START: Dec 1st, 2025

ENDING: Ongoing

Personal Hobbie

COMPANY NAME: Sogo Interpreter (Independent)

ADDRESS: Any part of Colombia

Interpretations or business meetings Spanish/English – English/Spanish.

START: Nov 21st, 2022

Allied Companies: Affarforeigner Colombia, loreleitours ctg.

FAMILY REFERENCE

NAME: Darling Sosa Gonzalez

JOB: Nurse

PHONE: 305 3613787

PERSONAL REFERENCE

NAME: Meliza Gonzalez Dueñas

JOB: Systems engineer

PHONE: 315 2303735

NAME: Ronald Lora Barrios

JOB: Doctor

PHONE: 300 7475219