

Self-motivated, team player with strong organizational and interpersonal skills. Always looking to learn new skills, take on extra responsibilities, and grow professionally. Have worked in busy, pressurized environments where high standards are expected.

Work History

- 2023-03 -
Current

NANNY

AuPairCare Live-In Childcare, Lehighton, PA
 - Implemented creative learning strategies tailored to each child's interests and abilities for enhanced cognitive growth.
 - Provided nutritious meals and snacks according to dietary restrictions or preferences, ensuring balanced nutrition for growing bodies.
 - Maintained a clean and organized home environment conducive to optimal child development through regular tidying duties.
 - Transported children to and from school, medical appointments and extra-curricular activities.
 - Facilitated language acquisition with vocabulary-rich conversations and age-appropriate language exercises catered to individual needs for bilingual households or ESL learners.

- 2015-03 -
2023-02

CASHIER

Doña Dominga, Buenos Aires, Argentina
 - Enhanced customer satisfaction by providing efficient and accurate cash transactions.
 - Maintained a balanced cash drawer, ensuring accurate accounting at the end of each shift.
 - Collaborated with team members to achieve sales targets and maintain a clean, well-stocked store environment.
 - Managed inventory levels effectively, reducing stock shortages and minimizing wastage.
 - Mentored new employees on cashier duties and best practices, improving overall staff performance.
 - Assisted customers with returns, refunds and resolving transaction issues.
 - Demonstrated product features, answered questions

MARTINA RUTTIMAN

Contact

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Skills

Educational Support

Housekeeping

First Aid Certified

Valid passport

Customer Assistance

Cash Register Operation

Cleaning and sanitizing

Problem-solving abilities

Languages

Spanish

English

and redirected objections to highlight positive aspects.

- Welcomed customers and helped determine their needs.
- Helped customers complete purchases, locate items, and join reward programs.

2019-04 -
2023-01

SALON ASSISTANT

Beautyrutt, Villa Urquiza, Buenos Aires

- Performed light administrative duties such as answering phones, filing client records, and managing incoming emails when necessary.
- Scheduled appointments for salon and maintained efficient records for administrative and accounting needs.
- Answered telephone calls to provide information and schedule new appointments.
- Kept work areas, tools, and equipment clean and properly sanitized to minimize disease transfer and health risk of shared environment.
- Processed payments, entering sales in register for prompt customer service.
- Supported reception desk, receiving phone calls, entering appointments, and collecting payments for services rendered.
- Assisted in the training of new hires, sharing expertise and helping them adapt quickly to salon procedures and expectations.
- Provided assistance to stylists when needed.

Education

2020-01

BACHILLERATO

Escuela número 12 - Villa Urquiza, caba