Micaela Dimartino

Public Accountant (3rd year in progress) – CABA, Argentina

Phone: +54 3487 681338

Email: micaeladimartino17@gmail.com



# Professional Experience

## EY (Ernst & Young)

Senior – Risk Consulting Practice

June 2022 – Present

* - Internal Control, Compliance and SOX
* - Risk assessment and control review at entity and process levels
* - Business process review and identification of control gaps
* - Design and implementation of Operating Models
* - Documentation of procedures and improvement recommendations

## Amx Argentina S.A

Internal Audit Analyst

Feb 2018 – June 2022

* - Internal audits and risk assessments
* - Process auditing and policy enforcement
* - Development of audit procedures and risk control matrices
* - Reporting to Audit Committees and follow-up on corrective actions

## Estudio Palermo-Picorelli & Asoc.

External Audit Analyst

Oct 2017 – Feb 2018

* - External auditing tasks

## NH Hotels

Internal Audit Analyst

Oct 2016 – Oct 2017

* - Internal audit procedures and reporting

## Moran Consultores y Asociados

Accounting Assistant

May 2016 – Sept 2016

* - Client portfolio accounting
* - Invoice and tax (IVA) processing
* - Accounting book-keeping for NGOs

## Hotel Las Lomas, Buenos Aires

Night Receptionist (Part-Time)

Mar 2015 – Mar 2016

* - Guest check-in/check-out and assistance during night shifts
* - Handling phone and email reservations
* - Cash management and daily report summaries

## Weekend Babysitter (Infant Nursery)

2014 – 2015

* - Care for infants and toddlers in private nursery
* - Feeding, hygiene, recreational activities and nap supervision

## Summer Camp Instructor

2011 – 2015 (Summer seasons)

* - Supervised and guided children in outdoor and indoor activities
* - Designed and coordinated recreational and educational games
* - Ensured children's safety and well-being during excursions and pool time
* - Fostered teamwork and creativity through structured play

## Event Photographer (Freelance)

2013 – 2014

* - Photography coverage for social events
* - Editing and delivery of digital and printed material

# Education

Public Accountant Degree (In Progress)

(3rd year completed) – Buenos Aires, Argentina

# Languages

- Spanish: Native

- English: Advanced

# Technical Skills

Word, Excel, PowerPoint

SAP, Bejerman, SQL, PowerBI, AuditBoard

# Certifications & Knowledge Areas

Internal Audit, SOX 404, Risk Evaluation

Control Design and Remediation

Process Optimization and Compliance

Hospitality & Customer Service Training

First Aid Certification (basic)