



NADIA BELEN PEREZ

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◆ Madrid, Spain



LANGUAGES

Spanish Native
English Advance
Italian Advance



PROFILE

I am a professional, who seeks diversity, to be able to learn about different business areas in order to fulfill the desire to be a flexible employee ready for the new business reality. I am constantly looking for new challenges and testing myself day by day, which I find makes life much more interesting.



BACKGROUND

GRAN VÍA 18 - Grupo Papúa, SPA
Waiter
Jun 2024 - Present

- Customer service, attention to high-level clients
- Work under protocol and high standards, rotary with hostess and bar
- Group with presence and influence in the Spanish hospitality industry

OPEN BALADIN, ITA
Waiter
Ago 2022 - Apr 2023

- Customer service
- Sale of products from the brand line
- Comprehensive knowledge about beer, process and others

RENAULT, ARG
Executive assistant to CFO AR
Marketing LATAM
Dec 2020 - Apr 2022

- Planning y digitalizacion de control en launching cars LATAM.
- Assistance in tasks such as national and international presentations
- Information management & contact between executives, employees and externals

IADEV S.A, ARG
Responsable Adm. of Trials &
Human Resources
Oct 2020 - April 2022

- Responsible for management of the Human Resources area
- Responsible for the incorporation, training and supervision of collaborators
- Operational/administrative programming of tasks carried out by the laboratory

O.N.G. AIESEC, ARG
Volunteering
Sep 2020 - Feb 2021

- Outgoing Global Community Development Program
- Account Manager at the Entity Support Team for Partnership Development
- B2B database prospecting, profiling and administration

O.N.G. MUJERES 2000, ARG
HR Process Consultant
Aug 2019 - Feb 2021

- Analysis, Development and Management of the OVU project
- Orientation to University Life
- Preparation of programs and processes for the Board of Directors

UNIVERSIDAD DE PALERMO, ARG
Front Desk
Sep 2016 - Dec 2016

- Branch Management
- Administrative tasks
- Internal & external customer service

VALOT S.A, ARG
Commercial Operator
Apr 2016 - Jul 2016

- Advice, marketing and customer service B2B telephone and face-to-face
- Commercialization of institutional hygiene products
- Development and monitoring of client portfolio

CAT TECHNOLOGIE, ARG
Commercial Operator
Apr 2015 - Mar 2016

- Advice, marketing and customer service in campaign
- ICBC - Industrial And Commercial Bank of China
- MetLife Argentina



SKILLS

Interpersonal Relations
Team Leading
Client Service
Active Listening
Organization



PROGRAMS

Office Package
LinkedIn
G Suite
Agora TPV



EDUCATION

UNI - Lic. Psychology (SPAIN)
2023 - Homologation in progress

USAL - Lic. Psychology (ARG)
Graduate
2015 - 2019